

MINISTRY OF EDUCATION SCIENCE AND TECHNOLOGY
 ILONGA TEACHERS COLLEGE



TEL: +255-23-2623025
 FAX: +255-23-2623451
 RES: 2623339
 Email: ilongate@gmail

P.O. BOX 98
 KILOSA

Date: 11/5/2022

LOCAL PURCHASE ORDER

To (Name of Supplier)	Address of Supplier/Services provider
VITALISI MALISI CHILIMBA	P.O BOX 166 MORDGORD

Your quotation reference ~~TC/11/2021/3001~~ dated ~~20/1/2022~~ is accepted and you are required to supply the goods or perform the work or services as detailed on the attached Schedule of Requirements against the terms contained in this Purchase Order. This order is subject to the following specific condition of contract.

Specific Terms of this Purchase Order

- I. **Contract Sum:** The Contract Sum is 1,800,000/=
- II. **Withholding Tax:** Less either 2% for goods or 5% for services 36,000/=
- III. **Completion Period:** The goods are to be delivered or the works or Services performed within 10 days/ weeks/months from the date of this Purchase Order
- IV. **Warrant:** The warrant /guarantee period is 3 Months
- V. **Delivery point:** The goods are to be delivered to or the works or services provided at (physical address) ILONGA TEACHERS COLLEGE BOX 98 KILOSA
- VI. **Contact Person:** Enquiries and documentation should be addressed to (Name and position of Individual
 Phone number 0754 375741 email address joyejuma21@gmail.com
- VI. **Payment to Supplier:**
 Payment will be made in full within days on completion of satisfactory Performance of the contract. The following documentation must supplied for payments
 - a) An original invoice
 - b) An original delivery note
 - c) Receiving & inspection report
 - d) Certificate in respect of withholding Tax on services
 - e) Local Purchase Order (LPO)
 - f) EFD receipt

SCHEDULE OF REQUIREMENTS/ACTIVITIES SCHEDULE

Project/Department	CONSTRUCTION OF THREE CLASSROOM OF ITC
RFQ No	ITC/0049/2021/2022/P/APS/APRIL 2022
Awarded to	VITALISI MALISI CHILIMBA

S/N	ITEM DESCRIPTION	UNIT	QTY	RATE	AMOUNT
1	Supply and fix 900mm x 2100mm hardwood high,50mm thick (Mkongo/Mninga)paneled doors,threaded both ends to receive nuts both faces made smooth to receive "Two pack" polish door panel shutter.(panel pattern to be approved)	Pc	3	400,000/=	1,200,000/=
2	Supply and fix950mm x2500mm hardwood (Mkongo/Mninga) complete door frame	Pc	3	200,000/=	600,000/=
				GRAND TOTAL	1,800,000/=

Requested by :	Checked by:	Authorized by
Signature: <i>[Signature]</i> Name: <i>Joye Juma</i> Supply Officer	Signature: <i>[Signature]</i> Name: <i>Mwambi</i> Accountant	Signature: <i>[Signature]</i> Name: <i>M.S MWALYI</i> Principal

Monga Teachers College
KILOSA

Receipt of Order by the Supplier

The Conditions of this order are agreed & the information provided asd part of this order are accurate and correct as per quotation quoted. SUPPLIERS.....DATE 19/05/2022



WIZARA YA ELIMU, SAYANSI NA TEKNOLOJIA
CHUO CHA UALIMU ILONGA

MKOA WA MOROGORO

Simu na: (028).....

Email: ~~ilongatec@gmail~~



S.L.P.....

ILONGA

TANZANIA

20/04/2022

Ref.No: ~~IT/001/2021/2022/PB/DRS/APRIL 2022~~

M/s

.....

.....



Dear Sir/Madam,

QUOTATION FORM-TOOLS AND BUILDING MATERIALS-1A

Please insert here below your most competitive prices for the Supply of Goods enumerated below and return the form dully filled to Procurement Office, ILONGA Teachers College in a sealed envelope marked QUOTATION FOR SUPPLY OF CONSTRUCTION MATERIALS FOR THE CONSTRUCTION OF THREE CLASSROOM OF ILONGA TEACHER'S COLLEGE.

NB; You are free to quote only items you can supply.

ITEM	Description of supplies or services	UNIT	QTY	price	Extended Price
1	Supply and fix 900mm X 2100mm hardwood high, 50mm thick (Mkongo/Mninga) panelled doors; threaded both ends to receive nuts; both faces made smooth to receive "TWO PACK" polish door panel shutter. (Panel pattern to be approved).	Pcs	3	400,000/=	1,200,000/=
2	Supply and fix 950mm x 2500mm hardwood (Mkongo/Mninga) complete door frame.	pcs	3	200,000/=	600,000/=
TOTAL(VAT INCLUSIVE)					1,800,000/=

All correspondences should be addressed to the principal


ATTACHMENTS;

Please attach a copy of each of the following documents;

- Tax Payer Identification Number (TIN)
- Account number
- Copy of national identity card

Official Stamp of the Supplier

Name *VITALISI MALIUSI CHILIMBA*
Signature *Malimba*
Date



NOTE:

This request for quotation is issued on condition that Ilonga Teachers Collage **Procurement Unit** does not bind itself to accept any quotation from any supplier and that the authority reserves the right to reject any or all quotations received.

All correspondences should be addressed to the principal



TANZANIA REVENUE AUTHORITY

CERTIFICATE OF REGISTRATION FOR TAXPAYER IDENTIFICATION NUMBER (TIN)

(ISSUED UNDER SECTION 23 OF THE TAX ADMINISTRATION ACT 2015)

**THIS IS TO CERTIFY THAT
VITALISI MALIUSI CHILIMBA**

HAS BEEN REGISTERED WITH THE TANZANIA REVENUE AUTHORITY
AND ASSIGNED THE TAXPAYER IDENTIFICATION NUMBER

156-158-119

WITH EFFECT FROM: **17 May 2022**

TRA LOCATION: **MOROGORO** TAX OFFICE: **MOROGORO**

PHYSICAL LOCATION: **PLOT: KS23 BLOCK: KS237**

STREET / AREA: **KASANGA**



HERBERT M.T. KABYEMELA

OFFICIAL SEAL

Ag. COMMISSIONER FOR DOMESTIC REVENUE

NOTE: THE REQUIREMENTS UNDER WHICH THIS CERTIFICATE IS ISSUED ARE STATED OVER LEAF

TAARIFA BINAFSI

JINA : VITALIS MAULIUS CHILIMBA

NAMBA YA SIMU : 0712 168 168

ACCOUNT NO : 23210030024, NMB Bank

VITALIS MAULIUS CHILIMBA,
S.L.P 116,
MOROGORO.
19/05/ 2022.


MKUU WA CHUO CHA UALIMU ILONGA,
S.L.P 98,
KILOSA.

**YAH: MAOMBI YA KAZI YA FREMU TATU (3) ZA MILANGO PAMOJA NA
TOP ZAKE TATU (3)**

Husika na kichwa cha habari hapo juu,

Mimi Vitalis Maulius Chilimba, ni fundi seremala mzoefu najishughulisha na utengenezaji wa samani mbalimbali kama vile makabati,viti,meza, fremu za milango,top za milango pamoja na samani nyingine nyingi zinazotumika kwa matumizi ya majumbani, maofisini, mashuleni na mahospitalini. Naomba nafasi ya kazi ya kutengeneza fremu za milango pamoja na top zake. Uzoefu wa kutengeneza ninao kwani nimeshatengeneza kwenye shule za sekondari mbalimbali hapa morogoro. Hivyo kwa uzoefu wangu wa kazi hiyo, nategemea mtanipatia kazi hiyo ya kutengeneza fremu pamoja na top zake.

Asante, Wako katika kazi


.....

Vitalis Maulius Chilimba.

VOCATIONAL EDUCATION AND TRAINING AUTHORITY



VOCATIONAL CERTIFICATE OF COMPETENCY

RECOGNITION OF PRIOR LEARNING

This is to certify that

VITALIS CHILIMBA

has achieved competency in the following modules
in

Carpentry and Joinery

Business Skills

Constructing furniture

Issued on the 19 June 2020
under the Authority of the Vocational Education and Training Board

Director General



Director of Assessment



Registration No. 11/RPL/CJ/2019JULY/3869

Serial No: 000613

HALMASHAURI YA MANISPAA YA MOROGORO



OFISI YA SERIKALI YA MTAU,
MTAA WA KASANGA,
KATA YA MINDU,
S.L.P 166,
MOROGORO

KUMB. NA . OAMK/MND / KS/UT/ 20 22

TAREHE 19/05/2022

KWENDA KWA Mkuu wa Chuo cha Ufalimu Ilamba,
S.L.P 98,
KILASA .



YAH: UTAMBULISHO WA MKAZI

NDUGU VITALIS MALUSI CHILIMBA

Namtambulisha kwako ndugu mtajwa hapo juu ambaye picha yake imebandikwa hapo juu na kugongwa mhuri wa Ofisi yangu , kuwa ni mkazi wa kata ya Mindu katika mtaa wa Kasanga tangu 2018 anaishi katika nyumba namba 237/Ki Anuani yake ya posta ni S. l. p 166 Morogoro namba yake ya simu ni 0712162162. Amezaiwa tarehe 03 Mwezi 01 Mwaka 1991. Amezaliwa Kijiji/Mji wa Kupingo wilaya ya Malindi Mkoa wa Morogoro.

Maelezo mengine ya ziada:-

Anavyo kazi kwenye taasisi yake namba anaishi kwenye ndugu Vitalis Malusi Chilimba ni mchacha kazi wa mwanamaji.

Wako katika utumishi wa Umma

JINA : ABBAS MUSA

AFISA MTENDAJI
MTAA WA KASANGA
KATA YA MINDU

AFISA MTENDAJI
MTAA WA KASANGA
KATA YA MINDU

Contract Form for Labour Works

1. NAME OF EMPLOYER: **MINISTRY OF EDUCATION, SCIENCE AND TECHNOLOGY, P.O.BOX 10, DODOMA.**
2. NAME OF EMPLOYEE: VITALIS MUKUSA CATHUMBA
3. LOCATION OF THE SITE: **ILONGA TEACHER'S COLLEGE**
4. LOT NAME: **CONSTRUCTION OF THREE CLASSROOM**
5. DESCRIPTION OF WORK: **MAKING OF THREE DOOR FRAME (MININGA/MKONGO) AND ITS PANEL SHUTTER**
6. TOTAL LABOUR COST: **1800,000.00**
7. CONTRACT PERIOD: **TWENTY-ONE (21) DAYS**
8. START DATE: **30. 04. 2022**
9. INTENDED COMPLETION DATE: **20. 05. 2022**
10. TERMS OF PAYMENT:
 - i) **There shall be NO Advance payment.**
 - ii) **The Local Fundi (Fundu Mkuu) shall be paid only after the work done has been evaluated.**
11. CONTRACT TYPE: This contract is a **LABOUR BASED CONTRACT** and there shall be No Value Added Tax (**VAT**).
12. CONTRACT CONDITIONS:
 - The Employer shall provide materials and storage facilities for carrying out the works as described in the attachment.
 - The Local Fundi shall be required to carry out the work described in the attachment, exercising a very good workmanship and high-quality work as described by the Employer.
 - In case of improper execution of the work by the Local Fundi, the employer has the right to stop the process, however for any damages or loss of materials or tools, the employees shall be liable of any settlement as shall be required by the employer.
 - The Local Fundi shall supervise and direct the Work, using his/her employee's best skill and attention. The Local Fundi shall be solely responsible for all construction means, methods, techniques, sequences and procedures and for coordinating all portions of the Work under the Contract.

- The Local Fundi shall at all times enforce **strict discipline and good order** among his employees, and shall not employ on the Work any unfit person or anyone not skilled in the task assigned to him/her.
- The Local Fundi shall be responsible for the acts and omissions of employees and all other persons performing any of the Work under a contract with the Employer.
- The Local Fundi at all times shall keep the premises free from accumulation of waste materials and debris caused by his/her employee's operations. This provision is imperative. At the completion of the Work, the Local Fundi shall leave the Project site in a neat and orderly condition.
- The **"Defect Liability Period"** for this Contract shall be twenty-one (21) days in which 5% of the Contract sum shall be withheld by the Employer. 5% of contract sum will be deducted and submitted TRA as **withholding tax**.
- Final payment shall not be due until the Consultant has inspected and approved the Work as complying with the contract.
- Delays:
 - Delays which are the fault of the Local Fundi; the Local Fundi will incur penalties in the event that the Contract is not completed by the due Completion date.
 - Delays which are **NOT** the fault of the Local Fundi which prevent him from completing on time; the Local Fundi may claim for an extension of time to make the Due Completion Date later so that he will not incur penalties.

NB: The Contract may be cancelled for any of the following reasons:

- The Local Fundi or his/her employees have engaged himself/herself/themselves in **theft of any kind** within the premises of Ilonga Teacher's College
- The Local Fundi or his/her employees will either show negligence to his/her assigned duties or reject to adhere the consultant's instructions

FOR EMPLOYER:

Authorized Signature: *[Signature]*
 Name: **MASIB S. MWAYI**
 Title: **PRINCIPAL**
 Date: **10/6/2022**

FOR LOCAL FUNDI:

Signature: *[Signature]*
 Name: **VITALIS MARIUS CHILIMBA**
 Title: **fundu**
 Date:



FOR EMPLOYER'S WITNESS

Consultant Signature:
 Name:
 Title:
 Date:

FOR LOCAL FUNDI'S WITNESS

Signature: *[Signature]*
 Name: **Philemon Ngingo**
 Title: **Maneja**
 Date:

Contract Form for Labour Works

1. NAME OF EMPLOYER: **MINISTRY OF EDUCATION, SCIENCE AND TECHNOLOGY, P.O.BOX 10, DODOMA.**
2. NAME OF EMPLOYEE: VITALISI MALIUSI CCHILIMBA
3. LOCATION OF THE SITE: **ILONGA TEACHER'S COLLEGE**
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 - In case of improper execution of the work by the Local Fundi, the employer has the right to stop the process, however for any damages or loss of materials or tools, the employees shall be liable of any settlement as shall be required by the employer.
 - The Local Fundi shall supervise and direct the Work, using his/her employee's best skill and attention. The Local Fundi shall be solely responsible for all construction means, methods, techniques, sequences and procedures and for coordinating all portions of the Work under the Contract.

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- The Local Fundi or his/her employees will either show negligence to his/her assigned duties or reject to adhere the consultant's instructions

FOR EMPLOYER:

Authorized Signature: *[Signature]*
 Name: MAJID S. MWAYE
 Title: PRINCIPAL
 Date: 19/5/2022

FOR LOCAL FUNDI:

Signature: *[Signature]*
 Name: VITALIS MAKUSI
 Title: FUNDI
 Date: 19/5/2022



FOR EMPLOYER'S WITNESS

Consultant Signature: *[Signature]*
 Name: Hemba Basha
 Title: Sit. Engineer
 Date: 19/05/2022

FOR LOCAL FUNDI'S WITNESS

Signature: *[Signature]*
 Name: Philemon Ngingo
 Title: Menaja
 Date: 19/5/2022

WIZARA YA ELIMU, SAYANSI NA TEKNOLOJIA
CHUO CHA UALIMU ILONGA

MKOA WA MOROGORO

Simu na: (028).....

Email: longa@taf.go.tz



S.L.P. 98

ILONGA

TANZANIA

20/04/2022

Ref.No: ILONGA/2021/2022/PD/SP/APRIL/2022

M/s



Dear Sir/Madam,

QUOTATION FORM-TOOLS AND BUILDING MATERIALS-1A

Please insert here below your most competitive prices for the Supply of Goods enumerated below and return the form dully filled to Procurement Office, ILONGA Teachers College in a sealed envelope marked QUOTATION FOR SUPPLY OF CONSTRUCTION MATERIALS FOR THE CONSTRUCTION OF THREE CLASSROOM OF ILONGA TEACHER'S COLLEGE.

NB; You are free to quote only items you can supply.

ITEM	Description of supplies or services	UNIT	QTY	price	Extended Price
1	Supply and fix 900mm X 2100mm hardwood high, 50mm thick (Mkongo/Mninga) panelled doors; threaded both ends to receive nuts; both faces made smooth to receive "TWO PACK" polish door panel shutter. (Panel pattern to be approved).	Pcs	3	50000	150000
2	Supply and fix 950mm x 2500mm hardwood (Mkongo/Mninga) complete door frame.	pcs	3	25000	75000
TOTAL(VAT INCLUSIVE)					225000

All correspondences should be addressed to the principal



ATTACHMENTS;

Please attach a copy of each of the following documents;

- Tax Payer Identification Number (TIN)
- Account number
- Copy of national identity card

Official Stamp of the Supplier

Name VICTOR D. MWAKIDUNDA

Signature [Handwritten Signature]

Date 21/4/2022



NOTE:

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WIZARA YA ELIMU, SAYANSI NA TEKNOLOJIA
CHUO CHA UALIMU ILONGA

Mkoa wa Morogoro

Simu na: (028).....

Email: ilongatec@gmail.com



S.L.P. 98

ILONGA

TANZANIA

20/04/2022

Ref.No: ITC/0049/2021/2022/PL/PS/APRIL-2022

M/s SHABA KAHALE
P.O. BOX 5230
MOROGORO

Dear Sir/Maadam,

QUOTATION FORM-TOOLS AND BUILDING MATERIALS-1A

Please insert here below your most competitive prices for the Supply of Goods enumerated below and return the form dully filled to Procurement Office, ILONGA Teachers College in a sealed envelope marked QUOTATION FOR SUPPLY OF CONSTRUCTION MATERIALS FOR THE CONSTRUCTION OF THREE CLASSROOM OF ILONGA TEACHER'S COLLEGE.

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2	Supply and fix 950mm x 2500mm hardwood (Mkongo/Mninga) complete door frame.	pcs	3	270000/=	810000/=
TOTAL(VAT INCLUSIVE)					2310000/=

SHABA KAHALE
P.O. BOX 5230
MOROGORO

All correspondences should be addressed to the principal

WIZARA YA ELIMU, SAYANSI NA TEKNOLOJIA
CHUO CHA UALIMU ILONGA

Mkoa wa Morogoro

Simu na: (028).....

Email: ilongatec@gmail.com



S.L.P. 98

ILONGA

TANZANIA

20/04/2022

Ref.No: ITC/0049/2021/2022/PL/PS/APRIL-2022

M/s SHABA KAHALE
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TOTAL(VAT INCLUSIVE)					2310000/=

SHABA KAHALE
P.O. BOX 5230
MOROGORO

All correspondences should be addressed to the principal

ATTACHMENTS;

Please attach a copy of each of the following documents;

- Tax Payer Identification Number (TIN)
- Account number
- Copy of national identity card

Official Stamp of the Supplier

Name SHABA T KAHALE

Signature *Shaba Kahale*

Date 21/4/2022

SHABA KAHALE
P.O. BOX 5230
MOPOGORO.

NOTE:

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